Between the undersigned, as follows: **CLAUDIA ELIZABETH TOLOZA MARTINEZ**, of age, identified with citizenship identity card No. 60.328.890, issued in Cúcuta (Norte de Santander), duly authorized for this purpose in his condition of **RECTORA** and Legal Representative appointed by agreement No. 039 of July 10, 2015, emanated from the University Superior Council of the **UNIVERSIDAD FRANCISCO DE PAULA SANTANDER**, being an Official Autonomous University entity of departamental order, with Legal Personality recognized by Resolution Nº 20 of September 19, 1962, by the Governor of Norte de Santander, (Colombia), recognized as a matter of Official Sectional University by law 67 1968 issued by the Congress of the Republic of Colombia, formalized as an institution of higher education in the departmental order by Decree No. 323 of May 13, 1970 issued by the Governor of the Department of Norte de Santander (Colombia), with NIT No. 890.500.622-6, domiciled at Av. Gran Colombia No. 12E-96 Colsag in the city of Cúcuta, Norte de Santander - Colombia, and for the purposes of this agreement it shall be called **UFPS**  and the other  **(INCLUDE NAME OF THE LEGAL REPRESENTATIVE AUTHORIZED OR EMPOWERED FOR THE SUSCRIPTION OF THE AGREEMENT; IDENTIFICATION NUMBER; ADMINISTRATIVE ACT OF APPOINTMENT OF THE POSITION IT OCUPPIES; ADMINISTRATIVE ACTS OF CREATION OR FUNCTIONING LICENSE OF THE INSTITUTION; MAIL ADDRESS)**, which for the purposes of this agreement will be called **“NAME OR ACRONYM OF THE FOREIGN INSTITUTION”** and,

**WHEREAS:**

The university aims to accomplish the Academic, Professional or Business Practice Course and/or Graduating Academic Work in any of these modalities by the students of different academic programs, in order to fulfill the academic requirements and subsequently obtained their professional degree.

Due to the previous statement, the present Academic, Professional or Business Practice Course and/or Graduating Academic WorkSpecific Agreement, will abide the following clauses,

**CLAUSES:**

**FIRST.- PURPOSE**: Through this agreement, the **“NAME OR ACRONYM OF FOREIGN INSTITUTION”** will allowthe **UFPS** students, to develop the Academic, Professional or Business Practice Course and/or Graduating Academic Work in its facilities.

**SECOND.- OBLIGATIONS OF THE PARTIES:**

The **UFPS** agrees:

1. That **NAME OR ACRONYM OF THE FOREIGN INSTITUTION** makes available to the student the possibility to carry out the activity agreed, under the work plan, previously established and approved.
2. That the lecturer of the Academic Program and/or Graduate Work, according to each case, will be the Coordinator to advise and coordinate the evaluation process, using new technologies to optimize resources.
3. To assess the student according to what is established by the **UFPS** for the Academic, Professional or Business Practice Course and/or Graduating Academic Work, using new technologies to optimize resources.

The **NAME OR ACRONYM OF THE FOREIGN INSTITUTION** agrees:

1. To accept the student within its facilities in the established academic hours.
2. To designate a Supervisor of the Academic, Professional or Business Practice Course and/or Graduating Academic Work or similar, during the development of the student’s work plan. This tutor will work closely with designated Coordinator,using new technologies to optimize resources.
3. To provide the student the necessary elements for the accomplishment of his/her work plan.
4. The designated tutor will issue a qualitative concept of the student’s performance of the Academic, Professional or Business Practice Course and/or Graduating Academic Work, according to the format sheets given out by the coordinator or using technologic tools if required.

**THIRD. – STUDENT OBLIGATIONS.** Under this agreement the Student is committed to:

1. Perform within the facilities of the **NAME OR ACRONYM OF THE FOREIGN INSTITUTION**, the specific activity in the academic program in accordance with the student’s work plan for the Academic, Professional or Business Practice Course and/or Graduating Academic Work.
2. Strictly abide and meet academic and disciplinary regulations established by the **UFPS**, rules, work rules and procedures of technical, scientific, administrative, disciplinary, occupational hygiene, industrial safety, as well as the instructions given to the student at the entrance to the facilities of the **NAME OR ACRONYM OF THE FOREIGN INSTITUTION**.
3. Be responsible on its own account before the **NAME OR ACRONYM OF THE FOREIGN INSTITUTION** or reimburse its economic value, for proved loss or damage according to the law, on any item and/or equipment, tools, etc. **PARAGRAPH:** Excludes the damage caused by normal wear of the equipment and/or items assigned in the Academic, Professional or Business Practice Course and/or Graduating Academic Work.
4. The Student cannot resign or abandon the development of the Academic, Professional or Business Practice Course and/or Graduating Academic Work from the **NAME OR ACRONYM OF THE FOREIGN INSTITUTION,** without official authorization by the **UFPS**. If so, he/she will lose the benefits of this agreement and must reimburse completely all economic support given by the **UFPS,** if any.
5. Comply the schedule established for her activities within the **NAME OR ACRONYM OF THE FOREIGN INSTITUTION** and make every effort, diligence and commitment in order to seek the proposed goals towards the best performance.
6. Present required reports within the given datelines.
7. Report to the **UFPS,** of all changes or irregular situations that arise during the development of the Academic, Professional or Business Practice Course and/or Graduating Academic Work.
8. Properly manage and handle information and documents of the **NAME OR ACRONYM OF THE FOREIGN INSTITUTION** and to keep, without any exception, confidentiality of all given issues. Likewise, the student cannot withdraw any document from the facilities of the **NAME OR ACRONYM OF THE FOREIGN INSTITUTION** without previous authorization.
9. Students should assume direct responsibility on their health services through an international health care and medical insurance policy covering diseases and possible risk of accidents during their stay outside country, inside or outside the facilities of the **NAME OR ACRONYM OF THE FOREIGN INSTITUTION**. The insurance policy should be presented to the **UFPS** and should have it lasting during its complete stay in the foreign country.
10. It shall be the student’s responsibility to fit all migration legal laws; therefore they should solicit a corresponding permit, a visa before a proper authority and/or the foreign document, if necessary, assuming the corresponding costs
11. Comply with all obligations established en this agreement.

**FOURTH.- DISCLAIMER:** The **NAME OR ACRONYM OF THE FOREIGN INSTITUTION** does not assume any medical assistance obligation with the student. Nevertheless, the institution must verify the compliance the requirement concerning the international medical and sanitary insurance policy that covers diseases, possible accident and repatriation risk, undertaken by the students in order to allow the beginning of their activities.

The Academic, Professional or Business Practice Course and/or Graduate Work, does not create any employment relationship between the student, the **UFPS** and the **NAME OR ACRONYM OF THE FOREIGN INSTITUTION** as it is only an academic relationship.

**FIFTH.- TERM OF AGREEMENT:** The term of this agreement will be of five (5) years starting from the subscription and signature. This agreement shall be renewed automatically for periods of time equal to the initially accorded, giving one month prior notice by written, expressing the intention.

**SIXTH.- DURATION OF THE ACADEMIC, PROFESSIONAL OR BUSINESS PRACTICE COURSE AND/OR GRADUATE WORK:** The execution of the Academic, Professional or Business Practice Course and/or Graduate Work shall be the period determined by the academic semester of the **UFPS** but itmay permit a different period not less than 320 hours of practice in agreement between the parties, renewable prior notice from the Student as long as it meets all requirements established by **THE** **UNIVERSITY** with the duly completed registration.

**SEVENTH.- CAUSES OF TERMINATION:** This Agreement shall be terminated by any of the following events:

* 1. By mutual agreement between the parties.
  2. By unilateral decision if any of the parties expresses by written.
  3. By breach of the purpose of this Agreement.
  4. By breach of the obligations agreed.
  5. By any other causes according to the law of each of the parties.

**EIGTH. – COMMITMENT STATEMENT:** The Student who results benefitted with the present agreement, shall state in writing the full knowledge of the obligations and their commitment to comply with the obligations under the Statutes both from **UFPS** and from the **NAME OR ACRONYM OF THE FOREIGN INSTITUTION**.

The student will be benefitted by this agreement as long as he/she keeps the said conditions; therefore, in case of withdrawal or canceling of studies from **UFPS** during the development of the Academic, Professional or Business Practice Course and/or Graduating Academic Work, will automatically end the right to the given benefits and should return to her country under all legal parameters.

**NINETH. – ADDRESS:** For all purposes of this Agreement, the parties choose as special address the City of Cúcuta, Norte de Santander – Colombian Republic and **CITY AND COUTRY OF THE FOREIGN INSTITUTION.**

**TENTH.- ANNEX:** Particular information for the Student will be written in a format called “Student Sheet” annex to the present Agreement.

Read the present Agreement and “THE PARTIES” aware of its contents and legal scope, signed a copy, which will be considered as an original.

Having read this Agreement and "PARTIES" aware of its content and legal scope, signed four (4) copies, two in English and two in Spanish, each of which shall be considered as original.

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| BY THE UNIVERSIDAD FRANCISCO DE PAULA SANTANDER  **Dra. CLAUDIA ELIZABETH TOLOZA MARTÍNEZ**  RECTORA  San José de Cúcuta, Colombia  Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  LEGAL REVIEW  **\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**  CHEIF LEGAL OFFICE – UFPS | BY THE **NAME OF THE FOREIGN INSTITUTION**  **NAME OF LEGAL REPRESENTATIVE OR SIMILAR AUTHORIZED TO SIGN THE AGREEMENT**  **TITLE**  **CITY, COUNTRY**  Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ |